

**Request for Proposals  
Dorchester County Public Schools  
Ceiling Hung Projector Installation (about 220) at  
Two High Schools, One Middle School, and  
Seven Elementary Schools**

DORCHESTER COUNTY PUBLIC SCHOOLS  
700 GLASGOW STREET  
CAMBRIDGE, MARYLAND 21871

Proposals are being sought from pre-qualified vendors until 3:00 p.m. on Friday February 26, 2010 by the Board of Education for Dorchester County at 700 Glasgow Street, Cambridge, Maryland, 21613 for the installation of ceiling hung projector systems at ten of the school systems' schools in the county.

A pre-bid meeting was conducted for this solicitation at the Board of Education Office on Friday February 12, 2010 at 10:00 am. Questions will also be coordinated by the Dorchester County Public Schools Facilities Planner, whose office is at the Central Office, 700 Glasgow Street, Cambridge, MD 21613; Phone 410.221.1111.x1058; e-mail: [lynchm@dcpsmd.org](mailto:lynchm@dcpsmd.org). Requirements documents will be available on or after February 3, 2010. Vendors are invited to come into the Board of Education to discuss their proposed approach to the work before submitting final pricing. These meetings will be coordinated by Dorchester County Public Schools Facilities Planner, whose office is at the Central Office, 700 Glasgow Street, Cambridge, MD 21613; Phone 410.221.1111.x1058; e-mail: [lynchm@dcpsmd.org](mailto:lynchm@dcpsmd.org).

Vendor pre-qualification statements are required at this time and will be included in the requirements documents.

The Board of Education reserves the right to waive any informality in, split the bid award, or to reject, any or all bids.

Certified Minority Business Enterprises are encouraged to respond to this solicitation.

The Board of Education of Dorchester County does not discriminate in admissions, access, treatment, or employment in its programs and activities on the basis of race, color, age, sex, national origin, religion, disability, sexual orientation or other basis prohibited by law.

Appropriate accommodations for individuals with disabilities will be provided upon request. The information in this announcement is available in alternative formats upon request.

Concerns regarding the above are directed to Gary McCabe, Sr., Assistant Superintendent for Administration, Dorchester County Public Schools, 700 Glasgow Street, Cambridge, Maryland, 21613, or by phone at 410-228-4747, extension 1015.

BY ORDER OF THE BOARD OF EDUCATION

Dr. Frederic R. Hildenbrand  
Superintendent of Schools

**SYNOPSIS OF PROPOSAL REQUIREMENTS**  
**Dorchester County Public Schools**  
**Ceiling Hung Projector Installation (about 220) at**  
**Two High Schools, One Middle School, and**  
**Seven Elementary Schools**

This synopsis is provided to establish the current conditions, the desired outcome, and the general requirements to submit a quotation and complete the work.

**CURRENT SITUATION:** Dorchester County Public School System has received funding to install ceiling hung projectors in the classrooms and other areas in the county's two high schools, one Middle School and in seven elementary schools. Qualified Vendors are being sought to install projector brackets, data and power wiring for owner provided projectors and mounts.

**DESIRED OUTCOME:** Proposals from vendors for the installation of 228 projector systems in classrooms/areas designated by the owner.

**EVALUATION:** Quotations will be evaluated first to determine technical merit/proposed schedule and secondly on price. Award will be based on the solution with the highest technical merit/proposed schedule and best cost in the opinion of the Board.

**GENERAL REQUIREMENTS:** The general requirements are as follows:

- Install 228 projector systems in designated classrooms, as follows:
  - North Dorchester High School – 32
  - Cambridge-South Dorchester High School – 47
  - Vienna Elementary School – 10
  - Hurlock Elementary School – 24
  - Sandy Hill Elementary School – 24
  - Choptank Elementary School – 17
  - Maple Elementary School – 22
  - Warwick Elementary School – 17
  - South Dorchester School – 10
  - Mace's Lane Middle School – 10
- All work is to be completed between Notice to Proceed (late March) and the end of June 2010.
- Provide connectivity from the projector to the teaching station, as designated by the owner
- Provide 110 V power to the projector
- Bidder will provide all material to complete the installation, including device plates, wire boxes, etc.

- Owner will provide the projectors, mounting brackets, and VGA cables.
- Detailed discussion of follow-up service, and warranty work
- Provide Unit Pricing for as indicated on the Bid Form

**SCOPE OF WORK**  
**Dorchester County Public Schools**  
**Ceiling Hung Projector Installation (about 220) at**  
**Two High Schools, One Middle School, and**  
**Seven Elementary Schools**

Scope of Work:

Install about 220 ceiling mounted projectors with brackets and projectors provided by the owner.

Install power and data connections for 228 projector assemblies described above.

All cable runs shall be "homeruns" from each projector to the teaching station

All cabling shall be installed in a neat and organized manner and bundled together where appropriate (and hidden from plain view)

Installation must meet all applicable local, county, state and federal codes/guidelines and

Install high quality VGA cable from projector to teaching station. **NOTE:** Owner will **provide** VGA cables.

Proposal Requirements:

Proposals must be broken down by fixed fee for each of the ten sites with unit pricing for other categories of installation as indicated on the bid form.

Discuss and provide a solution for the most cost effective way of installing the ceiling hung projectors.

All work must be completed within 60 days of notice to proceed. Work cannot be performed in classrooms while they are occupied. Contractors should take into account how they will complete the work; either by second shift after the school day is complete, and/or weekends and days when school is not in session.